



November 7, 2018

John Liebsack, Adjutant  
Department of Nebraska, VFW  
P.O. Box 4552  
Lincoln, Nebraska 68504

Dear John:

This is to confirm Commander-in-Chief Vincent B. J. Lawrence has designated Junior Vice Commander-in-Chief Harold Roesch, to represent the national organization at your Department Mid Winter Conference and Council of Administration Meeting, February 7-9, 2019, in Lincoln, Nebraska.

Please furnish a complete schedule of events (agenda) and any other necessary information to assist us in making his travel arrangements to this office attention Betty Franke. Once his itinerary is established, Betty will forward his arrival and departure times to you. It is our understanding you will arrange his hotel reservations, king accommodations, and have someone from your staff meet Hal at the airport.

Hal's biography and photograph are being emailed to you for your use.

With best regards.

Yours in comradeship,

A handwritten signature in black ink, appearing to read "Kevin Jones", is positioned below the text "Yours in comradeship,".

Kevin Jones  
Adjutant General

KJ:bf

cc: Harold Roesch, Junior Vice Commander-in-Chief  
John Iossi, National Council Member  
Gary Bush, Department Commander

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